

THE HARCOURTS GERALDINE FESTIVAL
Market Stall Registration of Interest
11th & 12th November 2022
Closing Date: 31 August 2022

Trading Name/Organisation:

Applicant Name:

Postal Address:

Phone N^o:

Email:

Facebook URL:

Website:

Description of Products:

Date	3m x 3m \$140 inc GST	Number of sites requested	Amount
Friday 11 th November			\$
Saturday 12 th November			\$
DO NOT PAY NOW - TOTAL TO PAY UPON RECEIPT OF INVOICE			\$

**DO NOT MAKE ANY PAYMENTS NOW, YOU WILL BE INVOICED
UPON ACCEPTANCE OF YOUR APPLICATION.**

- Stall sites are at a premium. We receive many more requests for applications than stall space available, so your application does not ensure automatic entry. Whilst we endeavour to place you in your chosen site, this cannot be guaranteed and previous attendance does not qualify a right.
- Discounted rate for Geraldine stallholders.
- Return to info@geraldinefestival.co.nz or post: Geraldine.nz, 5a Peel St, Geraldine 7930
- Your application is taken as acknowledgement that you have read and accept the Stall Holder's Terms and Conditions. Janene Adams, Event Coordinator, Phone 027 555 6524.

www.geraldinefestival.co.nz

Email: info@geraldinefestival.co.nz

Office Use

Date rec'd		Accept/Decline		Invoiced		Site No's	/
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The Harcourts Geraldine Festival

Saturday 12th November 2022

Terms and Conditions

The Harcourt Geraldine Festival (the Festival) reserves the right to accept or decline applications and to allocate stall sites as it sees fit.

Stall holders must state on application what goods and services they intend to sell, promote or display. They must abide by this statement. The Festival reserves the right to request removal of goods not listed.

You will be invoiced upon acceptance of your application. DO NOT make payment with your application. All fees must be paid in full, within 7 days upon receipt of invoice, to secure your site. An additional \$20 charge will be made for late fee payments after receipt of the invoice.

Site fee includes \$10 Admin Fee if stall cancelled before the deadline. \$25 Cancellation Fee if cancelled after the deadline. Full refund at discretion of the Festival organisers. No refunds for cancellations the week of the Festival unless authorised by the Festival organisers.

The Festival takes place on Friday and Saturday regardless of the weather conditions, NO refunds will be made due to weather, however a FULL refund will be given if the Festival is cancelled due to Central Government restrictions around COVID19.

We advertise this event as smoke and vape free – stallholders are not permitted to smoke or vape within their stall sites or the Festival grounds.

Dogs (other than personal assistant animals) are not to be brought into the Market and Entertainment areas. **Dogs are prohibited from the Geraldine Domain under the Timaru District Consolidated Bylaw 2018.**

Stall holders are not permitted to on-sell or share their sites without prior approval from the Festival.

The Festival will not be responsible for any personal injury to a stall holder, damage to or theft of a stall holder's property. Any accidents or hazards must be reported to the event coordinator immediately on 027 555 6524.

Stall holders must contain their entire display, serving areas and advertising within the bounds of their own site with no encroachment into walkways or neighbouring sites. All signs, tents and gazebos must be safely secured. Please do not bang tent pegs into any sealed area.

Due to a Health & Safety requirement, vehicles must be removed from the stall sites and parked clear of the Festival area. Please unload and remove before setting up as a consideration to other stall holders. Please do not park in areas designated for special parking for festival events.

Food & Alcohol stall holders must contact the Timaru District Council personally and ensure that all regulations and requirements are followed. Please include a copy of your Food Act Registration with your registration. The Festival takes no responsibility in this matter. Please contact TDC: Email: enquiry@timdc.govt.nz or Ph. 03 687 7200. **The sale of food, alcohol, or raffle tickets other than those pre-approved by the Festival is prohibited.**

Stall holders must remove all their own stall rubbish. Do not fill up the public bins.

Instructions and directions by the stall coordinator and marshals must be followed. **The event coordinator and marshals will be on site from 6.30am for set up on both days.** All stalls must be operational from 9am-4pm both days. You must vacate the site by 5.30pm so that the public roads can be reopened.

Failure to comply with these terms and conditions will result in your removal from the database.